

Dated: 7<sup>th</sup> March 2018

- 7 MAR 2018

NOTICE

**Additional Class Test (Internal Examination)  
For  
Sem. II, IV (Unaided) & VI(Aided & Unaided)  
Academic Year 2017-2018**

(under modified Ordinances and Regulations w.e.f. 2012-2013 as per R.8439)

This is to inform the students that the additional class test under internal assessment as per University of Mumbai Credit System rule 4.3.5, rule 4.3.1 (A.1), and rule 4.2.5 of the Semester Examination for those students who were absent during the regular class test will be conducted in the fourth week of March 2018.

The eligibility norms to appear for the above additional class test/s are as follows:

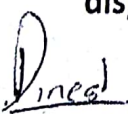
- a) *The learner must apply to the Head of the Institution giving the reason/s for absence within 08 days of the conduct of the examination along with the necessary documents and testimonials.*
- b) *If the learner is absent for participation in intercollegiate events, State or National or International level events, training camps or coaching camp/s organized by authorised University or State or National or International bodies, NSS / NCC events/camps/cultural activities/sports activities/research festival or any other activities authenticated by the Head of the Institution. The Head of the Institution shall generally grant permission to the learner to appear for the additional class test or assignment/s.*
- c) *The Head of the Institution, on scrutiny of the documents and testimonials, may grant the permission to the learner to appear for additional examination."*


The students who fulfill the above criteria are advised to compulsorily fill the form for additional class test by 14<sup>th</sup> March 2018, till 1.00 P.M., stating the reasons for remaining absent for the class test and necessarily attach the relevant documents to substantiate their reason/s, without which they shall not become eligible to appear for the said Additional Class Test of Internal Examination. The students must also inward an application along with the relevant documents.

The forms for the Additional Internal class test will be available from the Internal Examination room next to the Psychology laboratory between 10.30 a.m. and 1.00 p.m. from 7<sup>th</sup> March 2018 onwards till 14<sup>th</sup> March 2018, upto 1.00 p.m.

Students must note that after 14<sup>th</sup> March 2018, no such forms would be issued or accepted.

The list of students eligible for the additional class test along with the time table would be displayed in the third week of March 2018.

  
Dinesh B. Himatsinghani  
Chairman, Internal Exam Committee

  
Dinesh Panjwani  
Principal

c.c. : Office the Principal , V.P. , HOD's , Course Coordinators , Web site Committee.