

R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk, Off Linking Road, Bandra West, Mumbai 400050

Date: 16th June 2022

Internal Quality Assurance Cell (IQAC): NOTICE

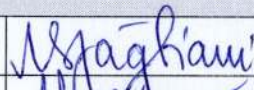
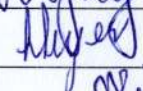

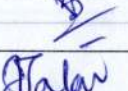
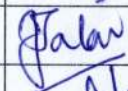
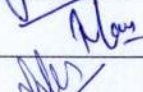
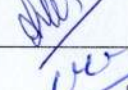
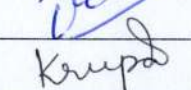
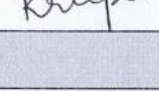
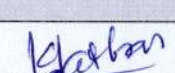
It is proposed to convene an IQAC meeting on 20th June 2022 at 11:00 a.m. in the IQAC Room.

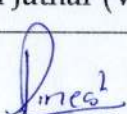
The following is the agenda for the meeting.

- Review and Confirmation of previous meeting minutes.
- Preparation of Academic Calendar for Academic year 2022-2023.
- Assessment and Review of Academic Activities and Administrative Activities
- Orientation Program for First year students.
- Promotion of ICT Activities.
- Introduction of Post Graduate Courses.

All the IQAC Committee members are requested to attend the meeting.

Members

Name of the Staff Members	Signature
IQAC Member	
Dr. Neha Jagtiani (Principal)	
Ms. Lakshmi Iyer (IQAC Member)	
Ms. Namrata A. (IQAC Member)	
Mr. Vipul Saluja (IQAC Member)	
Ms. Prerna Jathav (IQAC Member)	
Dr. Mona K. (IQAC Member)	
Ms. Nikisha K. (IQAC Member)	
Mr. Manoj Kadam (IQAC Member)	
Ms. Krupa Shah (IQAC Member)	
Special Invitee	
Dr. Kiron Jathar (Vice Principal)	


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk , Off Linking Road , Bandra West , Mumbai 400050

Minutes of the IQAC Meeting - June 20, 2022

Date: June 20, 2022 Time: 11:00 a.m. Venue: IQAC Room Meeting Type: Internal Quality Assurance Cell (IQAC)

Agenda:

1. Review and Confirmation of previous meeting minutes.
2. Preparation of Academic Calendar for Academic year 2022-2023.
3. Assessment and Review of Academic Activities and Administrative Activities.
4. Orientation Program for First-year students.
5. Promotion of ICT Activities.
6. Introduction of Post Graduate Courses.

Members in Attendance:

CHAIRPERSON: Dinesh B. Himatsinghani, IQAC Coordinator

IQAC Member:

Dr. Neha Jagtiani (Principal)
Ms. Lakshmi Iyer (IQAC Member)
Ms. Namrata A. (IQAC Member)
Mr. Vipul Saluja (IQAC Member)
Ms. Prerna Jathav (IQAC Member)
Dr. Mona K. (IQAC Member)
Ms. Nikisha K. (IQAC Member)
Mr. Manoj Kadam (IQAC Member)
Ms. Krupa Shah (IQAC Member)

Special Invitee:

Dr. Kiron Jathar (Vice Principal)

Meeting Minutes: On June 20, 2022, the IQAC Committee convened a meeting in the IQAC Room to address the agenda items. Each member played a vital role in the discussion:

1. Review and Confirmation of previous meeting minutes: The meeting commenced with the review and confirmation of the minutes from the previous meeting by Mr. Dinesh H., IQAC Coordinator.. Dr. Neha Jagtiani, the Principal, led the discussion, and the minutes were confirmed after members' feedback and discussion.

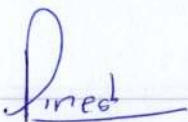


2. Preparation of Academic Calendar for Academic year 2022-2023: Dr. Kiron Jathar, Vice Principal, presented the plan for preparing the academic calendar for the upcoming academic year. The committee discussed key dates and activities.
3. Assessment and Review of Academic Activities and Administrative Activities: Mr. Vipul Saluja, Examination Incharge, facilitated the assessment and review of academic and administrative activities. He highlighted areas for improvement and best practices.
4. Orientation Program for First-year students: Nikisha K., BMS Coordinator, discussed the orientation program for first-year students. She shared ideas and strategies to welcome and familiarize new students.
5. Promotion of ICT Activities: Mr. Dinesh H., presented initiatives to promote ICT activities within the institution. He emphasized the importance of leveraging technology for educational enhancement.
6. Introduction of Post Graduate Courses: **Dr. Neha Jagtiani, Principal** discussed the introduction of post-graduate courses. She highlighted the feasibility and potential benefits of these courses. She gave the responsibility to Dr. Mona Kejariwal to coordinate with all departments and office incharge Mr. Ganesh Ruke for the same.

Active Participation: All IQAC Committee members actively participated in the meeting, with each member playing a specific role in sharing their views and ideas regarding the agenda items.

Conclusion

The chairperson summarized the key points discussed during the meeting. Appreciation was expressed to all members for their valuable contributions. The meeting concluded with a vote of thanks to the chairperson.



Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
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Date: 5th August 2022

Internal Quality Assurance Cell (IQAC): NOTICE

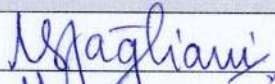
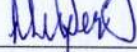
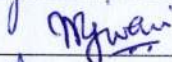

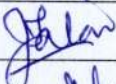

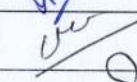
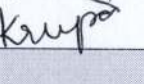
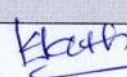
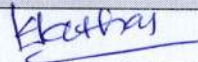
It is proposed to convene an IQAC meeting on 8th August 2022 at 11:30 a.m. in the IQAC Room.

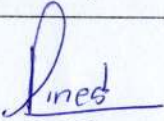
The following is the agenda for the meeting.

- Review and Confirmation of previous meeting minutes.
- Planning of Academic Audit
- Meetings with Criteria Members for preparation of SSR.
- Existing certificate and short-term courses to be reviewed and additional courses to be introduced.
- Avishkar workshop for undergraduate students.

All the IQAC Committee members are requested to attend the meeting.

Members:

Name of the Staff Members	Signature
IQAC Member	
Dr. Neha Jagtiani (Principal)	
Ms. Lakshmi Iyer (IQAC Member)	
Ms. Namrata A. (IQAC Member)	
Mr. Vipul Saluja (IQAC Member)	
Ms. Purna Jathav (IQAC Member)	
Dr. Mona K. (IQAC Member)	
Ms. Nikisha K. (IQAC Member)	
Mr. Manoj Kadam (IQAC Member)	
Ms. Krupa Shah (IQAC Member)	
Special Invitee	
Dr. Kiron Jathar (Vice Principal)	


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
Smt. Jotu Kundnani Chowk , Off Linking Road , Bandra West , Mumbai 400050

Minutes of the IQAC Meeting - August 8, 2022

Date: August 8, 2022 Time: 11:30 a.m. Venue: IQAC Room Meeting Type: Internal
Quality Assurance Cell (IQAC)

Agenda:

1. Review and Confirmation of previous meeting minutes.
2. Planning of Academic Audit.
3. Meetings with Criteria Members for preparation of SSR.
4. Review of Existing Certificate and Short-Term Courses, and Introduction of Additional Courses.
5. Avishkar workshop for undergraduate students.

Members in Attendance:

CHAIRPERSON: Dinesh B. Himatsinghani, IQAC Coordinator

IQAC Member:

Dr. Neha Jagtiani (Principal)

Ms. Lakshmi Iyer (IQAC Member)

Ms. Namrata A. (IQAC Member)

Mr. Vipul Saluja (IQAC Member)

Ms. Prerna Jathav (IQAC Member)

Dr. Mona K. (IQAC Member)

Ms. Nikisha K. (IQAC Member)

Mr. Manoj Kadam (IQAC Member)

Ms. Krupa Shah (IQAC Member)

Special Invitee:

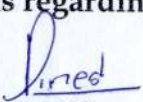
Dr. Kiron Jathar (Vice Principal)



Meeting Minutes: On August 8, 2022, the IQAC Committee convened a meeting in the IQAC Room to address the agenda items. Each member played a vital role in the discussion:

1. Review and Confirmation of previous meeting minutes: The meeting commenced with the review and confirmation of the minutes from the previous meeting by Mr. Dinesh H. IQAC Coordinator. Dr. Neha Jagtiani, the Principal, led the discussion, and the minutes were confirmed after members' feedback and discussion.
2. Planning of Academic Audit: Dr. Kiron Jathar, Vice Principal, presented the plan for the upcoming academic audit. The IQAC will discuss the audit process and timelines with Mrs Lata Sardesai, Dr. Lalana Khot and Dr. Mona Kejariwal separately.
3. Meetings with Criteria Members for preparation of SSR: Mr. Dinesh H. and Dr. Mona K., IQAC Co-coordinator, discussed the upcoming meetings with criteria members for the preparation of the Self-Study Report (SSR). The importance of data collection and documentation was emphasized.
4. Review of Existing Certificate and Short-Term Courses: Dr. Neha Jagtiani Principal, initiated the discussion on the review of existing certificate and short-term courses. She asked the recommendations for course improvements and the introduction of additional courses. Dr. Mona Kejariwal gave a suggestion to conduct Skill based and capacity certificate courses for all the students. Mrs Lakshmi Iyer has been given the responsibility to channelize the same.
5. Avishkar workshop for undergraduate students: IQAC presented plans for the Avishkar workshop for undergraduate students. The workshop's objectives and content were discussed.

Active Participation: All IQAC Committee members actively participated in the meeting, with each member playing a specific role in sharing their views and ideas regarding the agenda items.


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College
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Date: 6th January 2023

Internal Quality Assurance Cell (IQAC): NOTICE

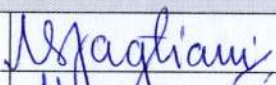
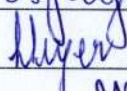
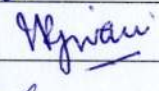


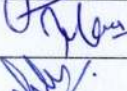

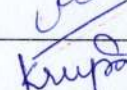
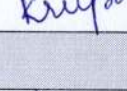
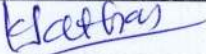
It is proposed to convene an IQAC meeting on 10th January 2023 at 11:00 a.m. in the IQAC Room.


The following is the agenda for the meeting.

- International Conference by science departments
- Best college award preparation for year 2022-23
- MOU for sports activities
- Discussion on examination planning
- CAS and PBAS Performa to all teachers
- Gender audit

All the IQAC Committee members are requested to attend the meeting.

Members:

Name of the Staff Members	Signature
IQAC Member	
Dr. Neha Jagtiani (Principal)	
Ms. Lakshmi Iyer (IQAC Member)	
Ms. Namrata A. (IQAC Member)	
Mr. Vipul Saluja (IQAC Member)	
Ms. Prerna Jathav (IQAC Member)	
Dr. Mona K. (IQAC Member)	
Ms. Nikisha K. (IQAC Member)	
Mr. Manoj Kadam (IQAC Member)	
Ms. Krupa Shah (IQAC Member)	
Special Invitee	
Dr. Kiron Jathar (Vice Principal)	


Mr. Dinesh B. Himatsinghani
IQAC Coordinator



R.D. & S.H. National College & S.W.A. Science College

Smt. Jotu Kundnani Chowk , Off Linking Road , Bandra West , Mumbai 400050

Minutes of the IQAC Meeting - January 10, 2023

Date: January 10, 2023 Time: 11:00 a.m. Venue: IQAC Room Meeting Type: Internal Quality Assurance Cell (IQAC)

Agenda:

1. International Conference by science departments.
2. Best college award preparation for the year 2022-23.
3. MOU for sports activities.
4. Discussion on examination planning.
5. CAS and PBAS Performa to all teachers.
6. Gender audit.

Members in Attendance:

CHAIRPERSON: Dinesh B. Himatsinghani, IQAC Coordinator

IQAC Member:

Dr. Neha Jagtiani (Principal)

Ms. Lakshmi Iyer (IQAC Member)

Ms. Namrata A. (IQAC Member)

Mr. Vipul Saluja (IQAC Member)

Ms. Prerna Jathav (IQAC Member)

Dr. Mona K. (IQAC Member)

Ms. Nikisha K. (IQAC Member)

Mr. Manoj Kadam (IQAC Member)

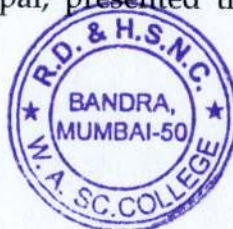
Ms. Krupa Shah (IQAC Member)

Special Invitee:

Dr. Kiron Jathar (Vice Principal)

Meeting Minutes: On January 10, 2023, the IQAC Committee convened a meeting in the IQAC Room to address the agenda items. Each member played a vital role in the discussion:

1. International Conference by science departments: The meeting began with a discussion about organizing an international conference by the science departments. Dr. Kiron Jathar, Vice Principal, presented the initial plans and sought input from the committee.



2. Best college award preparation for the year 2022-23: Dr. Neha Jagtiani, the Principal, led a discussion on the preparation for the Best College Award for the year 2022-23. The committee explored the criteria and requirements for the award.
3. MOU for sports activities: Mr. Dinesh H, IQAC Coordinator presented the proposal for an MOU for sports activities. The committee discussed the potential partners and benefits of such an agreement.
4. Discussion on examination planning: Mr. Vipul Saluja, initiated the discussion on examination planning. She highlighted the importance of proper planning and coordination for upcoming examinations.
5. CAS and PBAS Performa to all teachers: Dr. Mona K., IQAC Co-coordinator, discussed the distribution of CAS and PBAS Performa to all teachers. She emphasized the need for compliance and documentation.
6. Gender audit: Mrs. Namrata A., IQAC Member, presented plans for conducting a gender audit. The objectives and methodologies were discussed.

Active Participation: All IQAC Committee members actively participated in the meeting, with each member playing a specific role in sharing their views and ideas regarding the agenda items.



Mr. Dinesh B. Himatsinghani
IQAC Coordinator



Internal Quality Assurance Cell (IQAC)


Minutes of the Meetings (A.Y. 2021-2022)

Action Taken Report compiled by IQAC Members for 2022-23

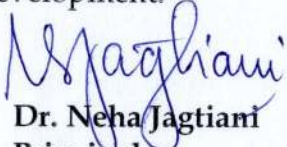
1. The minutes from the previous meeting were reviewed and confirmed. Preparation of Academic Calendar for Academic Year 2022-2023 has been prepared and finalized.
2. Assessment and Review of Academic and Administrative Activities have been assessed and reviewed, with improvements identified and best practices implemented.
3. Orientation Program for First-year Students has been planned and executed to help new students integrate into the college community.
4. Initiatives to promote ICT activities have been implemented, leveraging technology for educational enhancement.
5. Postgraduate courses have been introduced, enhancing the academic offerings of the institution. Coordination with all departments and the relevant authorities is ongoing.
6. Plans for the academic audit have been established, and meetings with criteria members for the preparation of the Self-Study Report (SSR) have been conducted.
7. Existing certificate and short-term courses have been reviewed, and new courses are being introduced, including skill-based and capacity certificate courses for students. Skill based and capacity building courser were continued as from online mode.
8. The Avishkar workshop for undergraduate students has been planned, with objectives and content defined.
9. International Conference by Science Departments: Plans for organizing an international conference by the science departments are underway, with initial plans discussed and further actions to be taken.
10. Best College Award Preparation for Year 2022-23: Preparation for the Best College Award for the year 2022-23 is in progress, with criteria and requirements being explored.
11. MOU for Sports Activities: The proposal for an MOU for sports activities is being developed, with potential partners and benefits under consideration.
12. Discussion on examination planning has been initiated, emphasizing the importance of proper coordination and organization for upcoming examinations.



13. The distribution of CAS and PBAS Performa to all teachers has been executed, ensuring compliance and documentation.
14. Plans for conducting a gender audit have been established, including objectives and methodologies.
15. All action points from the IQAC meetings in 2022 have been diligently considered, initiated, or implemented, contributing to the institution's continuous improvement in quality assurance and overall development.


Mr. Dinesh B. Himatsinghani
IQAC Coordinator




Dr. Neha Jagtiani
Principal